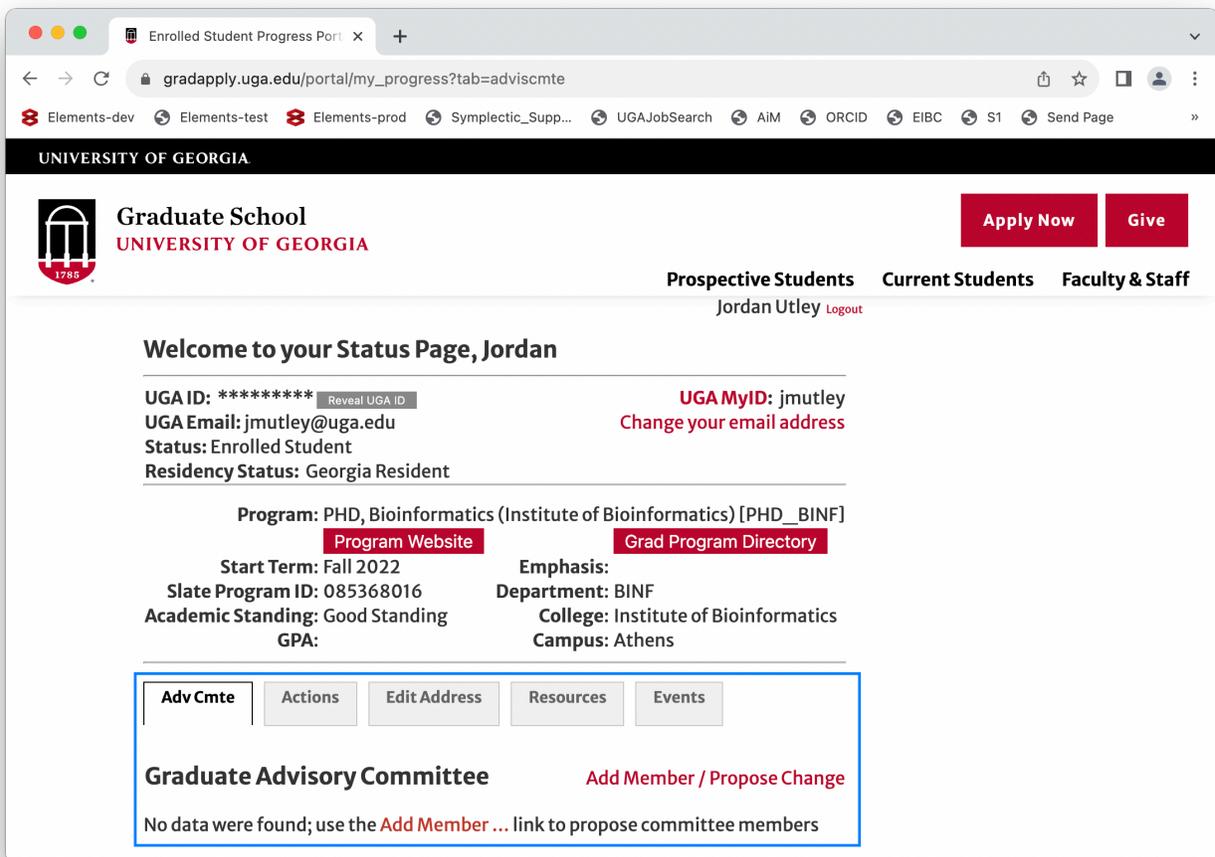


A subset of UGA graduate programs require their students to assemble a faculty advisory committee, made up of Graduate Program Faculty members, who help guide the graduate student through their tenure in the program. Appointment of this Graduate Advisory Committee follows a GradSlate workflow that includes Graduate School validation of the credentials of the proposed members as well as Graduate Coordinator approval of the committee membership. This manual describes the steps in this process.

1. The graduate student proposes the members of the Graduate Advisory Committee and their Roles in the Enrolled Student Progress Portal on the Adv Cmte tab. This sets the status (of the committee) to 'Proposed'

Once the graduate student logs in (MyID/SSO) to the [Enrolled Student Progress Portal](#), they see the landing page and the Adv Cmte tab



The screenshot shows a web browser window with the URL `gradapply.uga.edu/portal/my_progress?tab=advscmte`. The page header includes the University of Georgia logo and navigation links for **Prospective Students**, **Current Students**, and **Faculty & Staff**. The user is identified as Jordan Utley. The main content area displays the following information:

- Welcome to your Status Page, Jordan**
- UGA ID:** ***** (with a [Reveal UGA ID](#) link)
- UGA MyID:** jmutley (with a [Change your email address](#) link)
- UGA Email:** jmutley@uga.edu
- Status:** Enrolled Student
- Residency Status:** Georgia Resident
- Program:** PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF] (with [Program Website](#) and [Grad Program Directory](#) links)
- Start Term:** Fall 2022
- Slate Program ID:** 085368016
- Academic Standing:** Good Standing
- Emphasis:** Department: BINF
- College:** Institute of Bioinformatics
- Campus:** Athens
- GPA:**

Below this information is a navigation bar with tabs: **Adv Cmte** (selected), **Actions**, **Edit Address**, **Resources**, and **Events**. Under the **Adv Cmte** tab, the text reads: **Graduate Advisory Committee** with a [Add Member / Propose Change](#) link. A note below states: "No data were found; use the [Add Member ...](#) link to propose committee members".

Choosing the Add Member / Propose Change link opens the form, which is used for any additions, replacements, or changes to the committee members

The screenshot shows a web browser window with the URL `gradapply.uga.edu/apply/form?id=26ee2071-8952-46e8-8a7f-076a7205977c&sys:app:ep_adviscmte_approved=4...`. The browser's address bar and tabs are visible at the top. The page header includes the University of Georgia logo and the text "UNIVERSITY OF GEORGIA Graduate School UNIVERSITY OF GEORGIA". Navigation links for "Prospective Students", "Current Students", and "Faculty & Staff" are present, along with a user profile for "Jordan Utley" and a "Logout" link. Two red buttons, "Apply Now" and "Give", are located in the top right. The main heading is "Manage Graduate Advisory Committee". Below this, a grey box displays the user's name "Jordan Utley (jmutley@hotmail.com)", their role "FA22 - PHD_BINF", and a link "Not Jordan Utley? Click here.". A "Committee Status" dropdown menu is set to "Proposed". A blue-bordered dropdown menu is open, showing the question "What change would you like to make?". At the bottom of this section are "Submit" and "Cancel" buttons. The footer contains the University of Georgia logo, the text "Graduate School UNIVERSITY OF GEORGIA", and two buttons: "Apply Now" and "Give".

One of the choices for changes to make is 'Add a new member', which opens the form

The screenshot shows a web browser window with the URL `gradapply.uga.edu/apply/form?id=26ee2071-8952-46e8-8a7f-076a7205977c&sys:app:ep_adviscmte_approved=4...`. The page header includes the University of Georgia logo and navigation links for 'Prospective Students', 'Current Students', and 'Faculty & Staff'. The main content area is titled 'What change would you like to make?' and features a dropdown menu set to 'Add a new member'. Below this, there are several form fields: 'Committee Level' (set to 'Doctoral Advisory Committee'), 'UGA Member' (set to 'Ying Xu'), and an 'OR' section for 'Non-UGA Member*' with a text input field for 'First Middle Last'. Other fields include 'Status' (set to 'Active'), 'Role' (set to 'Major Professor'), 'Voting?' (radio buttons for 'Yes' and 'No', with 'Yes' selected), and 'From' (date range: August 10, 2023). A note at the bottom states: '*Please upload a single PDF with a Letter of Justification and CV for this non-UGA Member'. Below the note is a 'Choose File' button and the text 'No file chosen'. At the bottom of the form are 'Submit' and 'Cancel' buttons.

UGA Members are selected from a lookup of GradSlate Users. If an external member is proposed, the student is asked for a letter of justification and CV. Once this form is submitted, the student returns to their portal, where this member is marked as 'N/A' (not yet validated) and the Cmte Status is 'Proposed'

The screenshot shows a web browser window with the URL `gradapply.uga.edu/portal/my_progress?tab=adviscmte`. The page header includes the University of Georgia logo and navigation links for Prospective Students, Current Students, and Faculty & Staff. The user's profile information is as follows:

- UGA Email: `jmutley@uga.edu`
- Status: Enrolled Student
- Residency Status: Georgia Resident
- Program: PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
- Start Term: Fall 2022
- Slate Program ID: 085368016
- Academic Standing: Good Standing
- GPA:
- Emphasis:
- Department: BINF
- College: Institute of Bioinformatics
- Campus: Athens

Below the profile information is a table for the Graduate Advisory Committee. The table has the following structure:

Valid?	Cmte Level	UGA Member	Ext Member	Role	Active?	Voting?	From	To
N/A	DC	Ying Xu		Major Professor	Active	Yes	08/10/202:	

- For each proposed committee member, an email alert is sent to the Graduate School Enrolled Student Services office requesting validation of that member. The Application is also placed into the Validate Proposed Membership Bin of the Graduate Advisory Committee Review workflow

 **UGA Graduate Student Services** Inbox -...ott@uga.edu 1:12 PM
Graduate Advisory Committee Proposed Changes Submitted
To: Robert A. Scott (for testing purposes)

Proposed changes to a Graduate Advisory Committee have been submitted

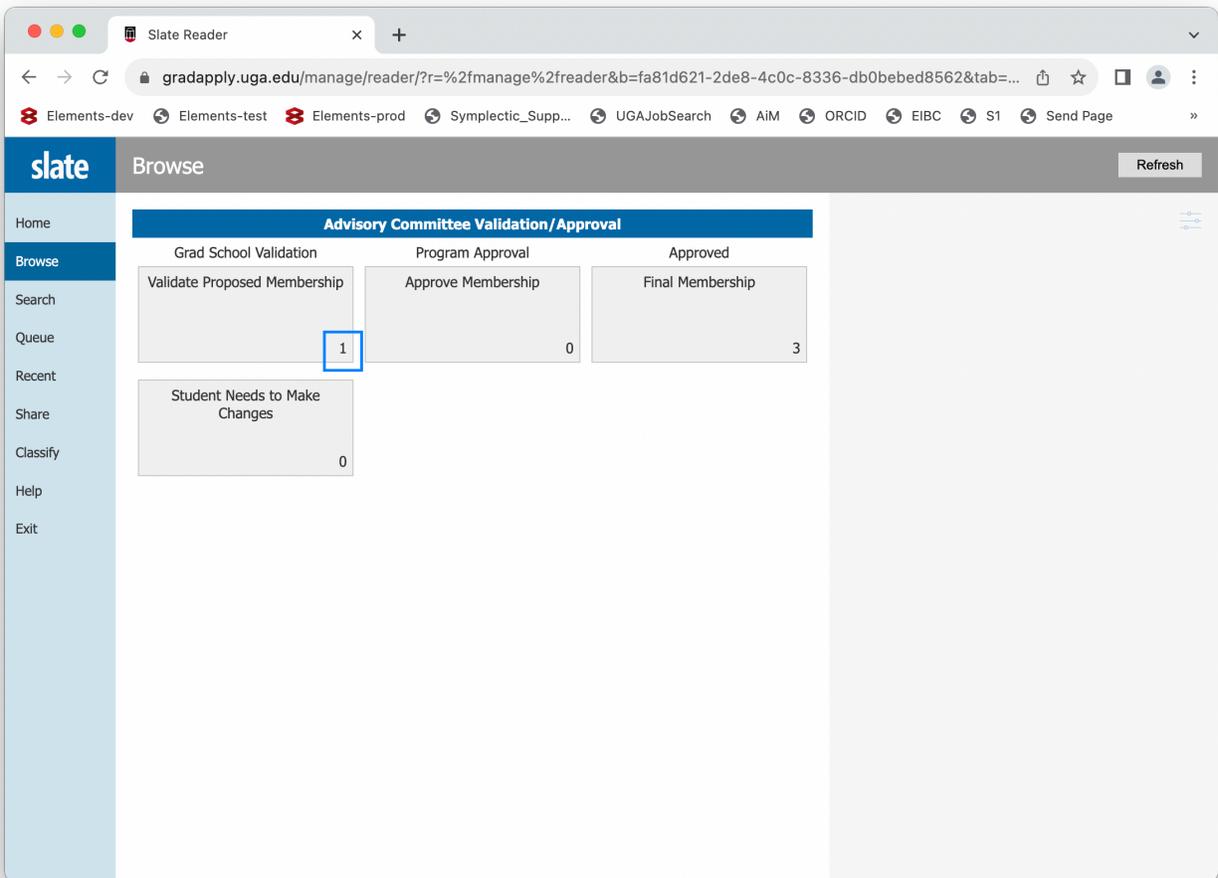
Student Name Utley, Jordan Matthew
Enrolled Program PHD, Bioinformatics (Institute of Bioinformatics)
 [PHD_BINF]
Start Term Fall 2022
Change Made Add a new member
UGA Cmte Member Ying Xu
External Cmte
Member
Instructions

Review and validate these changes in the [Advisory Committee Workflow](#).
[It may take several minutes for the Rule to move this to the **Validate Proposed Membership Bin**]

The note at the bottom reminds the GS ESS staff member that GradSlate Rules may take a few minutes to execute the bin movement

3. GS-ESS staff review the proposed member(s) in this workflow and either validate them or not.

The staff member opens the Graduate Advisory Committee Review workflow (under the Reader menu) and will eventually see the student's program record enter the Validate Proposed Membership Bin



Opening that Bin and selecting the Program record displays a dashboard with information about the Advisory Committee membership and status

The screenshot shows a web browser window with the URL `gradapply.uga.edu/manage/reader/?r=%2fmanage%2freader&b=fa81d621-2de8-4c0c-8336-db0bebed8562&id=d...`. The page title is "355396899 Utley, Jordan Matthew FA22 - PHD_BINF". The main content area is titled "Enrolled Student Detail" and contains the following information:

Name: Utley, Jordan Matthew
UGA ID: 810193896
Email: jmutley@uga.edu
Primary: +1 678-925-7814
Mobile: +1 678-925-7814
City/Region: Athens/GA
Geomarket: GA-05 Northeast Georgia
Citizenship: US Citizen, United States

Program: PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
Subplan:
Start Term: Fall 2022

Dual Degree:
Academic Standing: Good Standing
Institutional GPA:

Schools

Name	FICE	Location	From	To	Confer	Major	Level	Degree	GPA
University of T...	003530	Knoxville, TN,...	2010-08-01	2014-05-01	2014-05-01	Life Science	Masters	MS	3.65
Trevecca Naz...	003526	Nashville, TN,...	2006-08-01	2010-05-01	2010-05-01	Biology	Undergraduate	BS	3.9
University of G...	001598	Athens, GA, US						Doctoral	

Grad Advisory Committee

(Click on name at top, Lookup Record, then Enrolled Program, to validate or make changes)

Valid?	Cmte Level	UGA Member	Ext Member	Cmte Role	Status	Voting?	GradSlate Roles	From	To
N/A	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader	10-Aug-2023	

Instructions:

Add to Queue Displaying Copy

The red font instructions above the table describe navigating to the Enrolled Program dashboard of the Application record, where the student's Advisory Committee information is displayed. Clicking on 'Enrolled Program' in the right margin ...

The screenshot shows a web browser window with the URL `gradapply.uga.edu/manage/lookup/record?id=dfc339e8-1c41-47bf-91d3-a4b231e6db7c`. The browser tabs include 'Slate Reader' and 'Utley, Jordan Matthew'. The page header features the 'slate' logo and a search bar. The main content area is titled 'Utley, Jordan Matthew' and 'Enrolled Student 355396899'. Below this, there are navigation tabs: 'Dashboard', 'Timeline', 'FA22 - PHD_BINF', 'Profile', 'Materials', 'Details', and 'Enrolled Student'. The 'FA22 - PHD_BINF' tab is active, showing application details. On the right side, there is an 'Overview' sidebar with links: 'Financial Aid', 'Workflows', 'Portfolio', 'Populations', 'Read Application', 'Download PDF', 'Impersonate > Applications', 'Impersonate > Status Page', 'Edit Application Details', 'Admin Update', and 'Enrolled Program' (highlighted in a yellow box). The main content area is divided into sections: 'PERSON' (UGAID: 810193896, Slate Person ID: 355396899, External Person ID: First-Gen: No), 'APPLICATION' (Slate Application ID: 085368016, External Application ID, Banner Application Number: 1, Intended Program: PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF], Intended Term: Fall 2022, Intended Department: BINF, Population: Admitted Students, Apps_IOB, Enrolled/Graduated Program, PHD_BINF, Application Started: 2022.04.19, Application Submitted: 2022.04.20, Admin-Changed Program: Y, Admin-Changed Term: N, Area of Emphasis: Area unspecified, GradFIRST Code: GDFR), and 'DECISION (most recent)' (Application Status: Decided, Decision Code: Admit/Matric, Decision Released Date: 2022.05.03, Dept Rec: Recommend regular admission, Decision Reason: Current Bin:). At the bottom, there are links for 'Material Upload' and 'Confirm Military ID'. The browser's address bar shows the full URL.

... and scrolling to the bottom, shows the status of the Advisory Committee, including the proposed member

Graduation

Last Applied for Grad

1st Graduation Planned	Last Graduation Planned	Graduated

Format Check (Prelim) Format Check (Final)

Defense Date Outcome

ETD Publication Date ETD Embargo Date

Human Subjects Research?

ETD Title

ETD DOI

Leave of Absence

Leave Start Date

Leave End Date

Reason

Enrollment

Term	Enrolled?	Credit	GPA	Residency

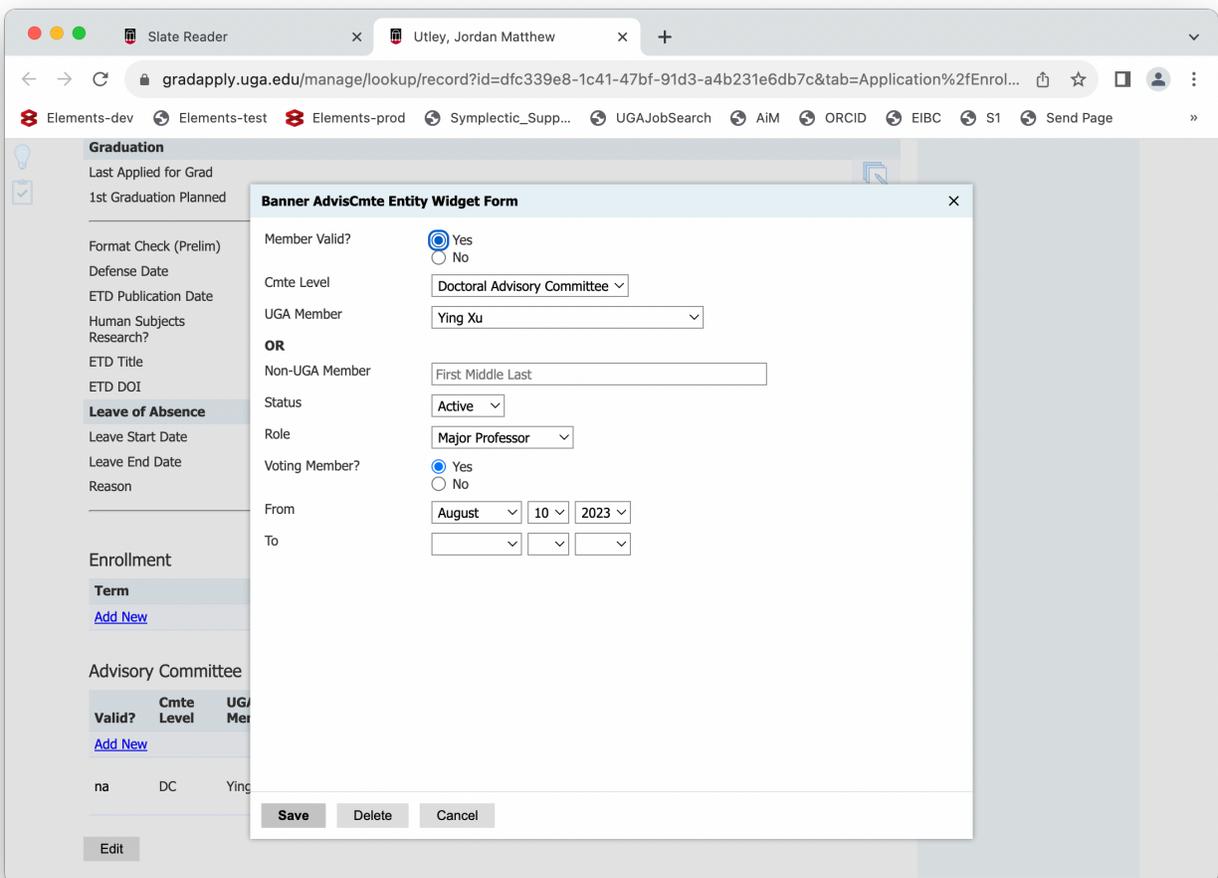
[Add New](#)

Advisory Committee

Valid?	Cmte Level	UGA Member	Ext Member	Role	Active?	Voting?	GradSlate Roles	From	To
na	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader	08/10/202	

[Add New](#)

Note that GradSlate Roles include the role of Graduate Program Faculty, data that are refreshed daily in GradSlate. If that Role is present, you can assume that this is a valid committee member; if not, it may still be that these data are slightly out of date and the member may still be valid. To mark the member as valid, just click on the record in this table to popup an edit screen and check Yes in the Member Valid? field



Once saved, you can refresh the application record and see a 'Yes' in the Valid? column of this table. Just close this browser tab to get back to the Workflow; refresh that screen and you will see the validation displayed in the Workflow dashboard

To complete your validation, you must submit a Review Form: Add to Queue, open the Review Form / Send to Bin, and fill and submit the Review Form.

4. If a member is invalid or the committee is incomplete, the AdvCmte Validation/Approval review form is submitted with a status of 'Changes Needed' and the Instructions field is completed, providing the student feedback on what else is required. This triggers a Deliver to the graduate student directing them to their portal to make needed changes. Any changes made reset the status to 'Proposed', which restarts the process at step 2

In the current example, you have validated selection of the Major Professor, but the committee is not yet complete. Set the Status to 'Changes Needed' and use the Change Instructions field to inform the student of what they need to do. Send the Program record to the Student Needs to Make Changes Bin to await further proposals from the student.

355396899 Utley, Jordan Matthew FA22 - PHD_BINF

Enrolled Student Detail

Name: Utley, Jordan Matthew **Program:** PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
UGA ID: 810193896 **Subplan:**
Email: jmutley@uga.edu **Start Term:** Fall 2022
Primary: +1 678-925-7814 **Dual Degree:**
Mobile: +1 678-925-7814 **Academic Standing:** Good Standing
City/Region: Athens/GA **Institutional GPA:**
Geomarket: GA-05 Northeast Georgia **Citizenship:** US Citizen, United States

Schools

Name	FICE	Location	From	To	Confer	Major	Level	Degree	GPA
Universi...	003...	Knoxvil...	2010-08-01	2014-05-01	2014-05-01	Life Science	Masters	MS	3.65
Trevecc...	003...	Nashvil...	2006-08-01	2010-05-01	2010-05-01	Biology	Undergrad	BS	3.9
Universi...	001...	Athens,...					Doctoral		

Grad Advisory Committee

(Click on name at top, Lookup Record, then Enrolled Program, to validate or make changes)

Valid?	Cmte Level	UGA Member	Ext Member	Cmte Role	Status	Voting?	GradSlate Roles	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader, Dec...	10-Aug...	

AdvCmte Validation/Approval

Advisory Committee Status: **Changes Needed**

Change Instructions: **Incomplete committee**

[Clear this field once change is made; student sees this field]

GradSchool Notes:

Program Notes:

Send to Bin

Current Bin: Validate Proposed Membership

Next Bin (required): **Student Needs to Make Changes**

Next Reader (optional):

Send **Saving in 4s...**

The status of 'Changes Needed' triggers an email Deliver (with some delay) to the student, informing them to go back to their Portal to complete their proposed committee

UGA Graduate Student Services Inbox - ...ott@uga.edu 2:10 PM

Graduate Advisory Committee Changes Required

To: Robert A. Scott

Student email (move to Recipient box after testing): jmutley@uga.edu

Proposed changes to your Graduate Advisory Committee have been submitted but further changes are required

Student Name: Utley, Jordan Matthew
 Enrolled Program: PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
 Start Term: Fall 2022
 AdvisCmte Status: Changes Needed
 Instructions: Incomplete Committee

Please make these changes in your [Student Portal](#)

The email links to their portal; when they log in again, they see the status of their committee along with the instructions from the ESS staff member

The screenshot shows a web browser window with the URL `gradapply.uga.edu/portal/my_progress?tab=advdiscmte`. The page header includes the University of Georgia logo and navigation links for **Prospective Students**, **Current Students**, and **Faculty & Staff**. The user's profile information is as follows:

- UGA ID:** ***** (with a [Reveal UGA ID](#) link)
- UGA Email:** `jmutley@uga.edu`
- Status:** Enrolled Student
- Residency Status:** Georgia Resident
- UGA MyID:** `jmutley` (with a [Change your email address](#) link)

The student's program details are:

- Program:** PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
 - [Program Website](#)
 - [Grad Program Directory](#)
- Start Term:** Fall 2022
- Slate Program ID:** 085368016
- Academic Standing:** Good Standing
- GPA:**
- Emphasis:**
- Department:** BINF
- College:** Institute of Bioinformatics
- Campus:** Athens

Navigation buttons include **Adv Cmte**, **Actions**, **Edit Address**, **Resources**, and **Events**.

The **Graduate Advisory Committee** section shows a status of **Changes Needed** and a link to [Add Member / Propose Change](#).

Valid?	Cmte Level	UGA Member	Ext Member	Role	Active?	Voting?	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	08/10/202:	

Instructions: [Incomplete committee](#)

The student can use the [Add Member / Propose Change](#) link to continue to propose additional committee members, each of which triggers an email to the ESS staff. For example, after proposing two additional committee members, their portal will look like the following

The screenshot shows a web browser window with the URL `gradapply.uga.edu/portal/my_progress?tab=advdiscmte`. The page header includes the University of Georgia logo and navigation links for **Prospective Students**, **Current Students**, and **Faculty & Staff**. The main content area displays the following information:

- Residency Status:** Georgia Resident
- Program:** PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
 - [Program Website](#)
 - [Grad Program Directory](#)
- Start Term:** Fall 2022
- Slate Program ID:** 085368016
- Academic Standing:** Good Standing
- GPA:**
- Emphasis:**
- Department:** BINF
- College:** Institute of Bioinformatics
- Campus:** Athens

Below the program details are buttons for **Adv Cmte**, **Actions**, **Edit Address**, **Resources**, and **Events**. The **Graduate Advisory Committee** section shows a **Cmte Status: Proposed** and a link to **Add Member / Propose Change**. The table below lists the committee members:

Valid?	Cmte Level	UGA Member	Ext Member	Role	Active?	Voting?	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	08/10/202:	
N/A	DC	Jan Mrazek		Committee Member	Active	Yes	08/10/202:	
N/A	DC	Jessica Kissinger		Committee Member	Active	Yes	08/10/202:	

The Status changes to Proposed, which moves the program record back into the Validate Proposed Membership Bin of the Graduate Advisory Committee Review Workflow. Opening the program record now shows the newly proposed members as well; these new members can be validated using the same method as the first one. (In fact, if the proposed members are all selected at the same time by the student, only one trip to the program record is necessary to validate all members.)

355396899 Utley, Jordan Matthew FA22 - PHD_BINF

(Click on name at top, Lookup Record, then Enrolled Program, to validate or make changes)

Valid?	Cmte Level	UGA Member	Ext Member	Cmte Role	Status	Voting?	GradSlate Roles	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader	10-Aug-2023	
N/A	DC	Jessica Kissi...		Committee Member	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader, Program Reader	10-Aug-2023	
N/A	DC	Jan Mrazek		Committee Member	Active	Yes	Graduate Coordinator, Graduate Coordinator, Graduate Coordinator, Graduate Coordinator, Graduate Coordinator, Graduate Program Faculty, Lookup Records, Program Coordinator, Program Coordinator, Program Coordinator	10-Aug-2023	

Add to Queue Displaying Copy

- If all proposed members are valid and the committee membership is complete, the AdvCmte Validation/Approval review form is submitted with a status of 'All Members Valid' and the Application is moved to the Approve Membership Bin of the Program Approval section. This triggers a Deliver to the appropriate Graduate Coordinator to go to the workflow to approve the committee

After validating the two additional members, the student record is added to queue, the Review Form is completed, and the record is moved to the Approve Membership Bin to be approved by the Graduate Coordinator of the student's program

The screenshot shows the Slate Reader interface for a student named Jordan Matthew Utley. The main content area is divided into two sections: 'Schools' and 'Grad Advisory Committee'.

Schools Table:

Name	FICE	Location	From	To	Confer	Major	Level	Degree	GPA
Universi...	003...	Knoxvil...	2010-08-01	2014-05-01	2014-05-01	Life Science	Masters	MS	3.65
Trevecc...	003...	Nashvil...	2006-08-01	2010-05-01	2010-05-01	Biology	Undergrad	BS	3.9
Universi...	001...	Athens...					Doctoral		

Grad Advisory Committee Table:

Valid?	Cmte Level	UGA Member	Ext Member	Cmte Role	Status	Voting?	GradSlate Roles	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader	10-Aug...	
Yes	DC	Jessica...		Committee Member	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader, Program Reader	10-Aug...	

The right-hand sidebar contains the 'AdvCmte Validation/Approval' section, which includes a dropdown menu for 'Advisory Committee Status' set to 'All Members Valid', a 'Change Instructions' field, and a 'Send to Bin' section with a 'Next Bin (required)' dropdown set to 'Approve Membership'.

The Cmte Status of 'All Members Valid' triggers an email Deliver to the appropriate Graduate Coordinator

The email is from UGA Graduate Student Services, dated 12:09 PM. The subject is 'Graduate Advisory Committee Proposed Changes Submitted and Validated'. The recipient is Robert A. Scott. The email body contains the following information:

GradCoord email (move to Recipient box after testing: mrazek@uga.edu)

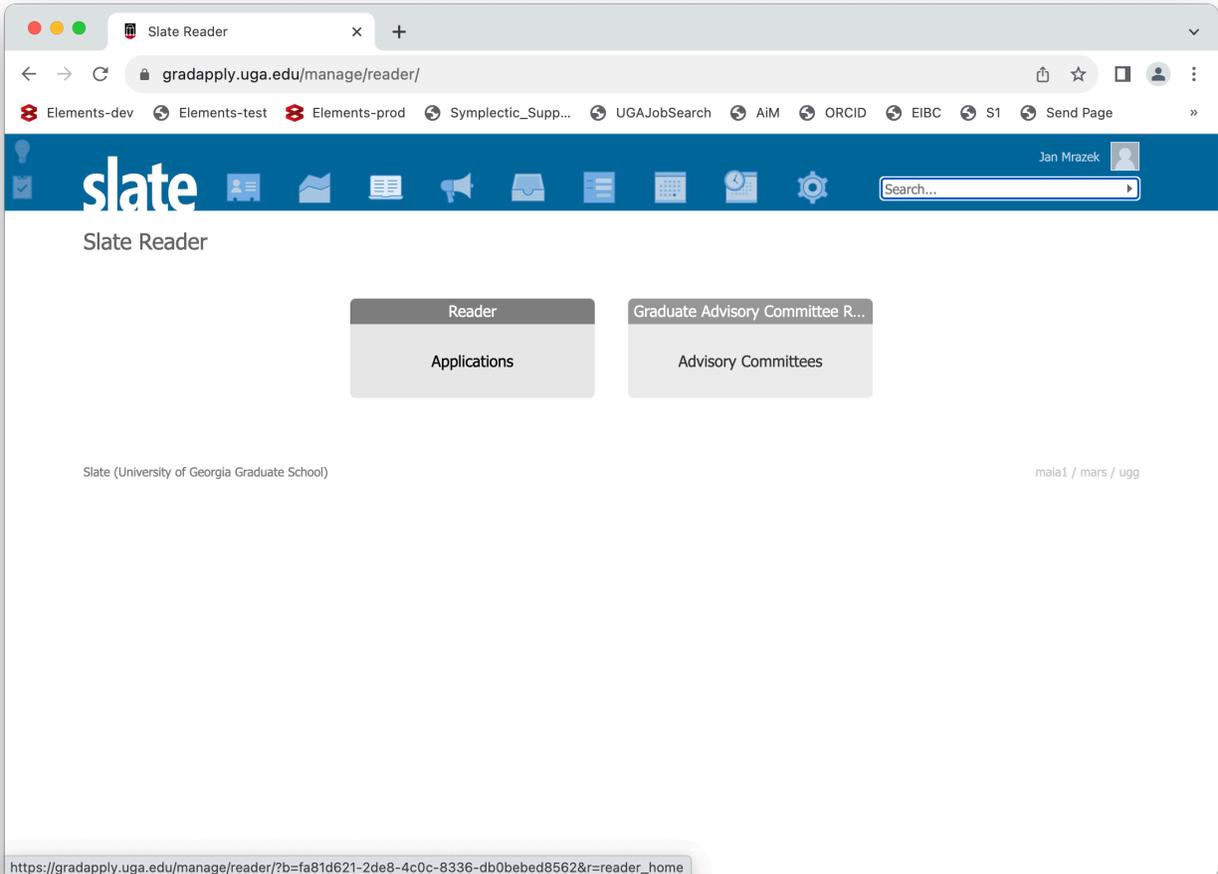
Proposed changes to a Graduate Advisory Committee have been submitted and the Graduate School has validated that these changes are acceptable

Student Name Utley, Jordan Matthew
 Enrolled PHD, Bioinformatics (Institute of Bioinformatics)
 Program [PHD_BINF]
 Start Term Fall 2022

Review and approve these changes in the [Advisory Committee Workflow](#).

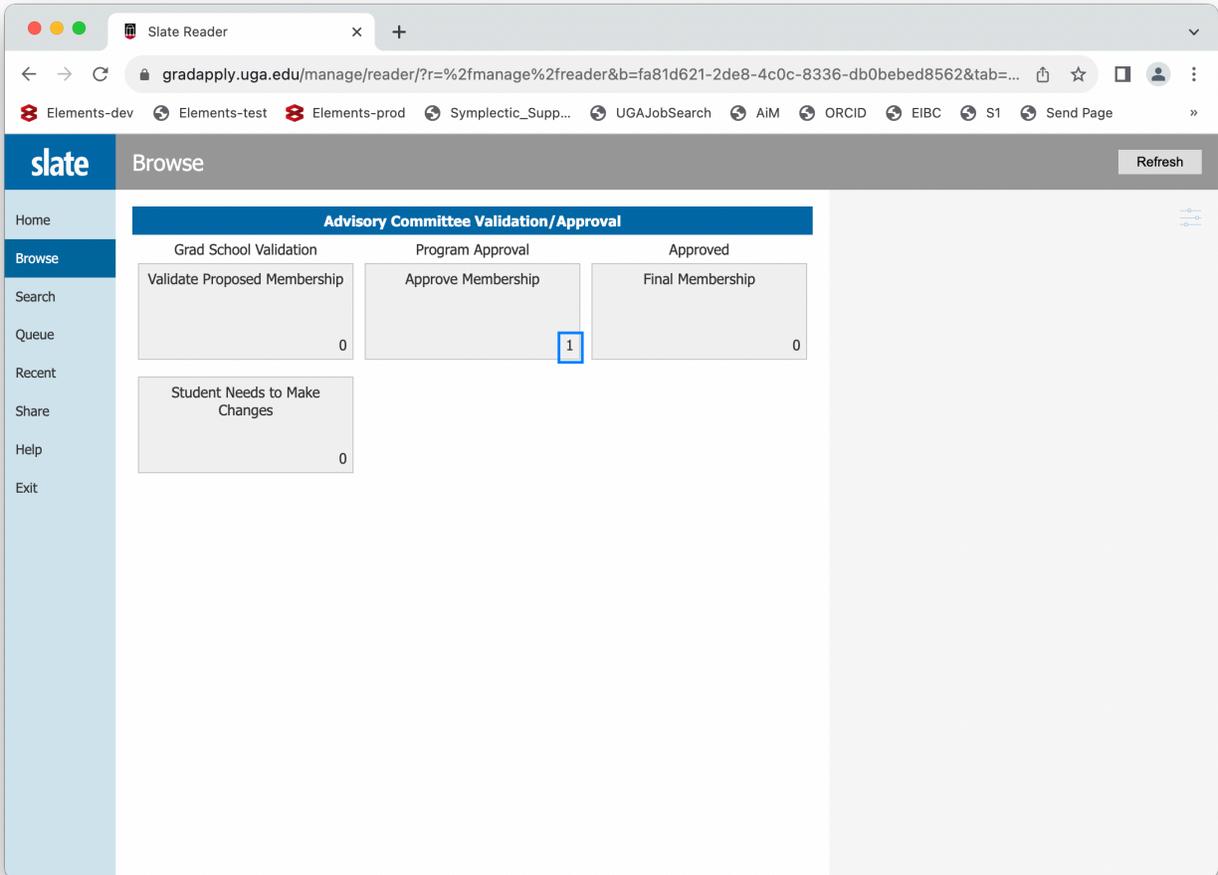
6. The Graduate Coordinator opens the Application in the Approve Membership Bin and completes the review form, setting the status to 'Committee Approved' if the committee membership is acceptable. The Application is then moved to the Final Membership Bin

Graduate Coordinators now see two Workflows when they click on the Reader icon in GradSlate



The link in the email opens the Graduate Advisory Committee Review Workflow; when they Browse, they will see the student's enrolled program record in the Approve Membership Bin

Graduate Advisory Committee Manual



The Graduate Coordinator approves of the committee by completing the Review Form, setting the Cmte Status to Committee Approved and moving the record to the Final Membership Bin

355396899 Utley, Jordan Matthew FA22 - PHD_BINF

Enrolled Student Detail

Name: Utley, Jordan Matthew **Program:** PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
UGA ID: 810193896 **Subplan:**
Email: jmutley@uga.edu **Start Term:** Fall 2022
Primary: +1 678-925-7814 **Dual Degree:**
Mobile: +1 678-925-7814 **Academic Standing:** Good Standing
City/Region: Athens/GA **Institutional GPA:**
Geomarket: GA-05 Northeast Georgia **Citizenship:** US Citizen, United States

Schools

Name	FICE	Location	From	To	Confer	Major	Level	Degree	GPA
Universi...	003...	Knoxvil...	2010-08-01	2014-05-01	2014-05-01	Life Science	Masters	MS	3.65
Trevecc...	003...	Nashvil...	2006-08-01	2010-05-01	2010-05-01	Biology	Undergradu	BS	3.9
Universi...	001...	Athens...					Doctoral		

Grad Advisory Committee

(Click on name at top, Lookup Record, then Enrolled Program, to validate or make changes)

Valid?	Cmte Level	UGA Member	Ext Member	Cmte Role	Status	Voting?	GradSlate Roles	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	Graduate Program Faculty, Program Reader, Program Reader, Program Reader, Dece...	10-Aug...	

AdvCmte Validation/Approval

Advisory Committee Status: **Committee Approved**

Change Instructions:

[Clear this field once change is made; student sees this field]

GradSchool Notes:

Program Notes:

Send to Bin

Current Bin: Approve Membership

Next Bin (required): **Final Membership**

Next Reader (optional):

Send **Saving in 4s...**

Remove from Queue Annotations Review Form / Send to Bin

The student's portal is updated with the approved status

The screenshot shows a web browser window with the URL `gradapply.uga.edu/portal/my_progress?tab=advscmte`. The page header includes the University of Georgia logo and navigation links for 'Prospective Students', 'Current Students', and 'Faculty & Staff'. The main content area displays program information for 'PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]'. Below this, there are buttons for 'Program Website' and 'Grad Program Directory'. A table lists the Graduate Advisory Committee members with columns for Validity, Committee Level, UGA Member, Ext Member, Role, Active status, Voting status, and Term dates.

Program: PHD, Bioinformatics (Institute of Bioinformatics) [PHD_BINF]
Start Term: Fall 2022
Slate Program ID: 085368016
Academic Standing: Good Standing
GPA:

Emphasis:
Department: BINF
College: Institute of Bioinformatics
Campus: Athens

Graduate Advisory Committee Cmte Status: Committee Approved [Add Member / Propose Change](#)

Valid?	Cmte Level	UGA Member	Ext Member	Role	Active?	Voting?	From	To
Yes	DC	Ying Xu		Major Professor	Active	Yes	08/10/202:	
Yes	DC	Jan Mrazek		Committee Member	Active	Yes	08/10/202:	
Yes	DC	Jessica Kissinger		Committee Member	Active	Yes	08/10/202:	

7. If the Graduate Coordinator does not approve of the membership, then the Cmte Status is set to 'Changes Needed' and the Instructions field is completed, informing the student of the concern; the Application is moved back to the Student Needs to Make Changes Bin, triggering a Deliver to the student to fix the problem in their portal